



Warragul North Primary School **CANTEEN** Policy

Rationale:

- The provision of an efficient and effective canteen at Warragul North Primary School to provide opportunities to reinforce healthy eating practices, provides a service for parents wishing to purchase lunches for their children, and presents an opportunity to raise funds for the school.

Aims:

- To provide an effective canteen service, for the students and Warragul North Primary School Parents which provides healthy food in a manner that complies with all health regulations and requirements.

Implementation:

- The Food Act 1984 requires all premises that sell, prepare, package, store, handle, serve or supply any food for sale be registered as a food premises by the local Council. This includes the school canteen.
- A Canteen Coordinator will be appointed by the School Principal. The coordinator will be responsible for all aspects of the canteen operations, and will be trained in Food safety.
- The canteen coordinator will ensure that all health regulations and food preparation requirements are complied with, in particular the 'Canteens, Healthy Eating and Other Food Services Policy' and the 'Food Handling in Canteens Policy'.
- If a roster of parent volunteers is required, it will be organised by the canteen coordinator who will ensure that volunteers fully understand Food Safety procedures.
- School Council will be responsible for maintenance and replacement of equipment.
- All other matters to be agreed between the school principal and canteen coordinator.
- Parents Club may hold special menu days which may offer food not normally available from the canteen and must comply with the 'Canteens, Healthy Eating and Other Food Services Policy'.
- The canteen coordinator will ensure that all foods served at the canteen comply with the school council's approved canteen menu.
- The Canteen will encourage healthy eating choices. The Healthy Eating Advisory Service resources are to be used as a reference.

Resources:

- [Food Handling in Canteens Policy](#)
- [Canteens, Healthy Eating and Other Food Services Policy](#)
- [The Healthy Eating Advisory Service](#)
- [Finance Manual — Section 12 Trading Operations](#)

Evaluation:

- This policy will be reviewed as part of a 5 year cycle.

This policy was ratified by School Council on 17th October 2006
This policy was reviewed and amended by School Council May 2016
This policy was reviewed and amended by School Council on October 2020